



## EVENT COMPLETION REPORT

Please prepare the report signed by the program Secretariat/Program coordinator within 10 days of event completion for record. Reports should be 2-4 pages.

### SECTION A: Event Detail

Event title:	<b>Research Methodology: Learning Tools in Research</b>		
Starting date of event:	7 <sup>th</sup> August, 2020	Duration of Event( in days)	4
Name of the event organizing School	School of Basic Science and Research (SBSR)		
Name of the event organizing Department	Department of Chemistry and Biochemistry		
Sponsor of the Event (Sharda University in case of internal sponsorship)	Sharda University		
	<b>Convener</b>	Dr. Vinay Kumar Verma	
	<b>Organizing Secretary</b>	Dr. Preeti Jain, Dr. MridulaGuin and Dr. Anindita De	
	<b>Organizing Members</b>	Dr. Preeti Jain, Dr. MridulaGuin and Dr. Anindita De	
Chief Guest/ Guest of Honor with affiliation (If any)	-	-	
Name of Speaker/s with affiliation (If any)	<b>1. Dr.Preeti Jain:</b> Assistant Professor, SBSR, SU	Email:preeti.jain@sharda.ac.in	

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	2. <b>Dr.MridulaGuin</b> Assistant Professor, SBSR, SU	Email:mridula.guin@sharda.ac.in
	3. <b>Dr.Anindita De</b> Assistant Professor, SBSR,SU	Email:anindita.de@sharda.ac.in

**SECTION B: Event report and reflection**

- **Event objectives:** To train the final year students on various important software frequently used in research to analyze the data or to write the report
- To enlighten the students about various scientific and ethical aspects of research practices and encourage them to engage in research

**1. Event description:**

**Day-1**

Time	Topic	Speaker
1:50 PM	Assemble	--
2:00-2:15 PM	❖ Welcome of the participants and introduction to program	Prof. H.S.Gaur & Dr. Vinay.K.Verma
2:15pm -3 PM	❖ Basic concept and terminology used in scientific research, types of research, good practices of a student researcher ❖ Literature review	Dr. Anindita De
3:00-4:00 PM	Use of Chem-sketch software-1	Dr. Preeti Jain

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## Day 2

Time	Topic	Speaker
1:30 PM	Assemble	--
2:00-3:00 PM	Use of Chem-sketch software-1	Dr. Preeti Jain
3:00-4:00 PM	Use of Origin software	Dr. Anindita De

## Day -3

PRACTISE AT HOME AND SOLVE THE ASSIGNMENT

## DAY-4

Time	Topic	Speaker
1:50 PM	Assemble	
2:00-4:00 PM	<ul style="list-style-type: none"><li>❖ Project report writing</li><li>❖ Reference writing</li><li>❖ Plagiarism and how to avoid it</li><li>❖ Tips for making good quality presentation slide</li><li>❖ Tips for giving good oral presentation</li></ul>	Dr. MridulaGuin

### 2. Participants (compulsory for events):

S. No	Total Participants	Number of Male	Number of Female
1	77	34	43

3. Budget distribution from University/any other agency: Not Applicable

4. Appendices



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Appendices	
1	Participant contact list: Attached Annexure-1
2	Participants feedback on the organized program. YES
3	<ul style="list-style-type: none"> <li>Event Agenda: To train the final year students on various important software frequently used in research to analyze the data or to write the report</li> <li>To enlighten the students about various scientific and ethical aspects of research practices and encourage them to engage in research</li> </ul>
4	Photographs of the events: Attached Annexure-1, Video recording of the event is available
5	Web sites link ( If created): YES
6	Other information ( If Any) : NA

### Annexure-1

Email id of the student	Name of the student
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## Annexure-2

Research Methodology :  
Learning Tools in Research

August 7-10, 2020

22:06 / 2:17:09

Four days workshop on Research Methodology for final year students of UG and PG (2020-08-07 at 01:40 GMT...

How to get most of your supervisor

- Plan a timetable of meetings at the start of your project and stick to it.
- Make sure that each meeting has a focus e.g. "setting a research problem", "analysing the data"
- Send something that can form the basis of a discussion about your progress to your supervisor before each meeting. This could include your research plan, early results of your data collection or draft chapters;

1:12:38 / 2:17:09

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