



SHARDA
UNIVERSITY
Beyond Boundaries

EVENT

REPORT

COMPLETION

Please prepare the report signed by the program Secretariat/Program coordinator within 10 days of event completion for record. Reports should be 2-4 pages.

SECTION A: Event Detail

Event title:	Personality Development Program on “ Verbal Communication Skills: An Important Tool for Professionals ”		
Starting date of event:	16-05-2020	Duration of Event (in days)	1
Name of the event organizing School	SAHS (School Of Allied Health Sciences)		
Name of the event organizing Department	Biochemistry		
Sponsor of the Event (Sharda University in case of internal sponsorship)	NA		
Committee Members:	Convener	Prof (Dr) Yogesh Tripathi, (Dean SAHS)	
	Organizing Secretary	Dr Rahul Saxena (Associate Professor)	
Chief Guest/ Guest of Honor with affiliation (If any)		Mrs Nidhi Mathur Senior HR Manager & Soft Skill Trainer, Tata Consultancy Services, Noida, Gautam Budha Nagar, Uttar Pradesh	
Name of Speaker/s with affiliation (If any)	Speaker	Mrs Nidhi Mathur	



SECTION B: Event report and reflection

1. Event objectives:

Objectives of the Event: This seminar will help to understand the following aspects;

- a. Communicate effectively with individual or a group.
- b. Understand the views of others
- c. Stronger decision making in general and critical scenario
- d. Strengthen Professional Relationships with peers and seniors.

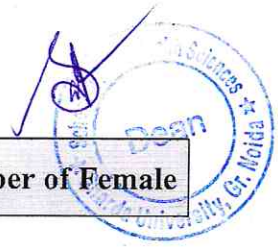
2. Event description:

Personality Development Program on “**Verbal Communication Skills: An Important Tool for Professionals**” was conducted by School of Allied Health Sciences (SAHS), Sharda University on 16-05-2020 at 5:00 pm. Prof (Dr) Yogesh Tripathi, (Dean SAHS) was the convener and Dr Rahul Saxena (Associate Professor, Biochemistry department, SAHS) was the organizing secretary of this webinar. The speaker was Mrs Nidhi Mathur - Senior HR Manager & Soft Skill Trainer, Tata Consultancy Services, Noida, Gautam Budha Nagar, Uttar Pradesh. Live webinar was attended by more than 30 faculties (Associate Professor, Assistant Professor & Tutor) and more than 150 students (both PG & UG) of various schools of Sharda University. She provided knowledge and importance of verbal communication in professional and personal life. She also enlighten the importance of below mentioned heads;

- a. Communicate effectively with individual or a group.
- b. Understand the views of others
- c. Stronger decision making in general and critical scenario
- d. Strengthen Professional Relationships with peers and seniors.

Participants (compulsory for events):

S. No	Total Participants	Number of Male	Number of Female
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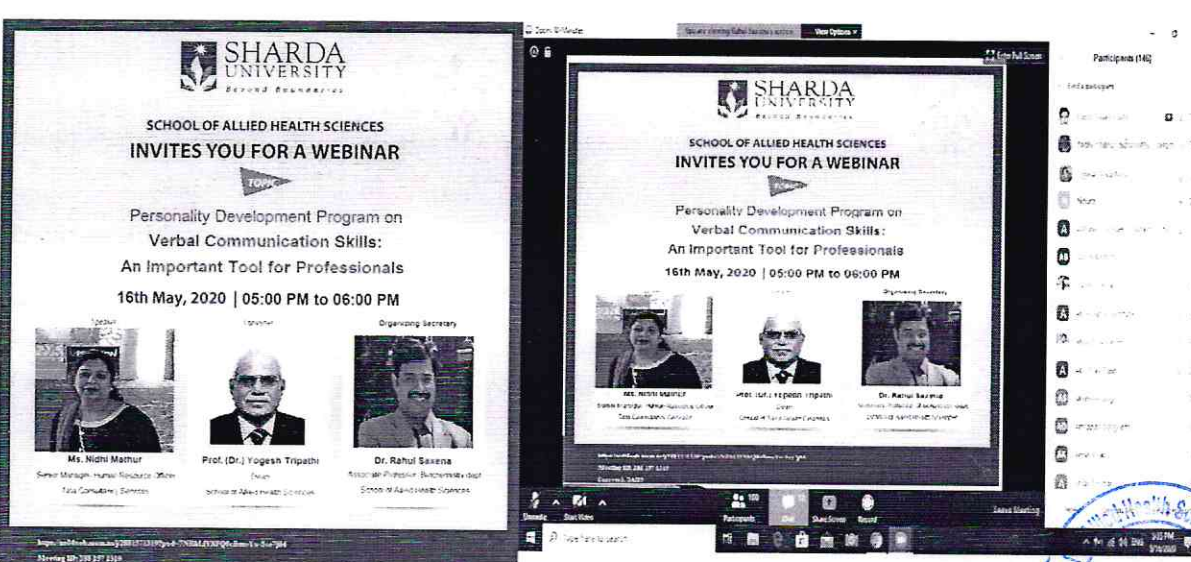
1	146	61	85
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3. Budget distribution from University/any other agency: NIL

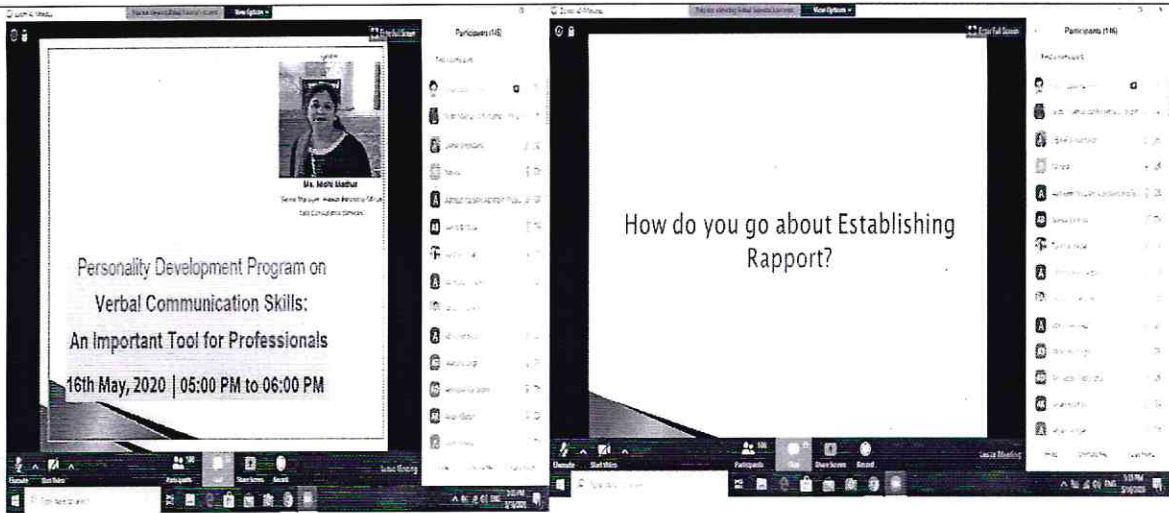
4. Appendices

Please attach the following details in the report (DON'T SEND ANY OTHER ATTACHMENTS)

Note that the participant contact list is a mandatory requirement .

✓	Appendices
1	Participant contact List
2	<i>Participants feedback on the organized program.</i> Question answer session of speaker with participants and teaching staff problem solving approach of speaker with live and current scenario related examples are the best moments of the webinar.
3	Event Agenda- 1. Personality Development Program on “Verbal Communication Skills: An Important Tool for Professionals”
Photos	<p>Photos of the events</p>  <p>The image shows two screenshots. The left screenshot is a flyer for a webinar titled 'Personality Development Program on Verbal Communication Skills: An Important Tool for Professionals' held on 16th May, 2020, from 05:00 PM to 06:00 PM. The flyer lists three speakers: Ms. Nidhi Mathur (Senior Manager, Human Resources, Tata Consultancy Services), Prof. (Dr.) Yogesh Tripathi (Dean, School of Allied Health Sciences), and Dr. Rahul Saxena (Associate Professor, Biochemistry dept, School of Allied Health Sciences). The right screenshot shows a Zoom meeting interface with the same flyer displayed in the main window and a list of participants on the right side.</p>






Dean
Dr. Anand Kumar Singh
Dean
Dr. Anand Kumar Singh
Gr. No. 101



Personality Development Program-2020

“Verbal Communication Skills: An Important Tool for Professionals”

School of Allied Health Sciences, Sharda University, Greater Noida, U.P.

Saturday, 16th May 2020

Certificate of Appreciation

This is to certify that Dr./Mr./Mrs. **NIDHI MATHUR**

has actively participated in Personality Development Program as Invited speaker

Organizing Secretary

Dr Rahul Saxena

Associate Professor, Biochemistry dept.
School of Allied Health Sciences

Convener

Prof.(Dr.) Yogesh Tripathi

Dean
School of Allied Health Sciences



5

link (If created): Web sites

Google meet online

	https://meet.google.com/zsc-xwtq-mbn
6	Other information (If Any) Event Recording as well:
	Attendance of Faculty and students



Attendance of the Event

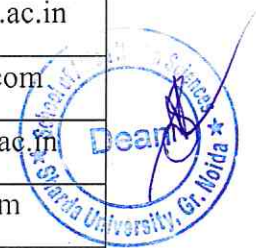
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List of Students attended the event

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